

**DEPARTMENT OF DEFENSE
PUBLICATION SYSTEM
CHANGE TRANSMITTAL**

OFFICE OF THE SECRETARY OF DEFENSE
Assistant Secretary of Defense
(Force Management and Personnel)

CHANGE NO. 2
DoD 1330.17-R
February 15, 1989

ARMED SERVICES COMMISSARY REGULATIONS (ASCR)

The Acting Assistant Secretary of Defense (Force Management and Personnel) has authorized the following pen and page changes to DoD 1330.17-R, "Armed Services Commissary Regulations (ASCR) ," April 1987:

PEN CHANGES

Page vi

Insert "APPENDIX C	U.S. Armed Forces Commissary Privilege Card -	
	Basic Instructions	c-1"
Insert "APPENDIX D	Sample of DD Form 2529, "U.S. Armed Forces	
	Commissary Privilege" Card	D-1"

Page vii, References

Reference (g) . Change to: "DoD Directive 4000.19, "Inter service, Interdepartmental , and Interagency Support," October 14, 1980"
Insert "(k) DoD Directive 1215.6, "Uniformed Reserve, Training and Retirement Categories, " September 22, 1987"

Page 1-4

Paragraph 1.201.13, title. Delete "for training"
Insert "1-201 .16 Selected Reserve

For purposes of commissary privileges , a member in good standing of the Selected Reserve (Ready Reserve) who performs a minimum of 12 days of active duty/ active duty for training, as defined in section 1-201.13, above, and in accordance with DoD Directive 1215.6 (reference (k)). "

Page 4-2 , paragraph 4-403.3, line 1. After "store" insert "and store"

PAGE CHANGES

Remove: Pages 2-5&2-6
Insert: Attached replacement pages and new Appendices C and D

Changes appear on pages 2-5&2-6 and are indicated by marginal asterisks.

Change No. 1 was issued on September 3, 1987 and is hereby rescinded.

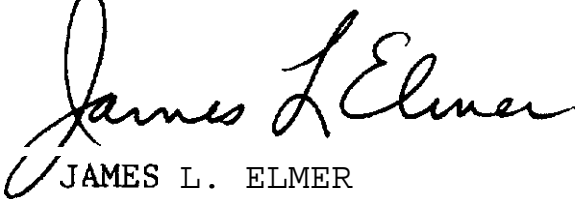
WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

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INSTRUCTIONS FOR RECIPIENTS (continued)

EFFECTIVE DATE AND IMPLEMENTATION (continued)

The above changes are effective July 1, 1989. Forward one copy of the revised implementing documents to the Assistant Secretary of Defense (Force Management and Personnel) within 120 days of that date.


JAMES L. ELMER
Director
Correspondence and Directives

Attachments 6 pages

2-101.16 Medal of Honor Recipients

This includes all recipients of the Medal of Honor.

2-101.17 Dependents.

This pertains to all dependents as defined in section 1-201.6. To qualify for commissary patron privileges as a dependent, one must be a member of a household maintained by or for an authorized sponsor. In the case of a divorce, the sponsor's former spouse, and children residing with the sponsor's former spouse are not considered to be members of an authorized sponsor's household for purposes of commissary privileges, except children who reside with a former spouse meeting the requirements of paragraph 1-201.6b. as provided for by P.L. 97-252 (reference (a)) or in cases where the former spouse has remarried another authorized military sponsor.

2-101.18 Orphans

As defined in section 1-201.8.

2-101.19 Surviving Dependent Parents.

As defined in section 1-201.9.

Part C - Identification of Patrons

2-201 Positive Identification Required.

Any individual who seeks to make a purchase from a commissary shall be positively identified as an authorized patron before entering the facility. The prescribed identification media shall be carefully checked to ensure that each individual is entitled to the privileges he or she seeks. When conditions justify, waivers to permit checking identification media at the point of sale may be granted on a case-by-case basis by the Secretary of the Military Department concerned or as specifically delegated.

2-202 Types of Identification Required.

All authorized patrons of commissaries (except in overseas areas as identified below) shall be identified by an official Armed Services Identification Card or an official Uniformed Services Identification and Privilege Card in accordance with DoD Instruction 1000.13 (reference (i)). All identification shall bear the signature of the person to whom issued. The Secretary of the Military Department concerned may, at his/her discretion, prescribe for uniformed personnel, as defined in section 1-201.4, the military uniform as a means of identifying authorized patrons for access to commissaries located outside the United States, its territories, and possessions.

2-203 Reserve Component-Identification Procedures.

* Members of the Reserve components, as defined in section 1-201.5, above,
* are eligible to use military commissaries by reason of the performance of
* active duty (as defined by section 201.13, above). The benefit may be exer-
* cised by the member or the member's authorized dependents (as defined by

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* section 1-201.6, above). The following criteria and/or identification proce- *
* dures shall be used in administering the benefit. *

* a. Selected Reserve. A member of Selected Reserve in good standing, as *
* defined by section 1-201.16, above, shall be issued a "DoD Form 2529," DoD *
* Reserve Component Commissary Privilege Card," (instruction and form are at *
* appendices C and D respectively) by the unit administering the Reserve training *
* and/or orders authority. This form shall be controlled by administering units *
* and publication offices. No member shall be issued, nor possess, more than one *
* "DD Form 2529" for the same benefit period. A benefit period will not exceed *
* 365 days. The card authorizes the bearer 12 days of discretionary visits *
* during the applicable 365-day period. Prior to gaining entry to a commissary, *
* a Reserve member shall be required to present their Commissary Privilege Card, *
* "DD Form 2529," along with valid Reserve identification card (DD Form 2), while *
* an authorized dependent shall be required to present a Commissary Privilege *
* Card along with a valid form of identification containing a picture of the *
* dependent. The commissary entrance control clerk shall date stamp one of the *
* 12 blocks with the current date on the "DD Form 2529," at the time of entry. *

* b. Active Duty. Any member of a Reserve component as defined by section *
* 1-201.5, above, who is ordered to active duty as defined in section 1.201.13, *
* above, is authorized to use military commissaries during the inclusive period *
* of the actual active duty. Before entry into the commissary, the Reserve *
* member shall be required to present a valid DD Form 2 (Reserve), "Identifica- *
* tion Card, **Armed Forces** (Reserve)" and an official copy of orders to active *
* duty, for the appropriate dates. A **dependent** shall be required to present a *
* **copy** of the sponsor's active duty orders along with a valid form of identifica- *
* tion containing a picture of the dependent. The orders shall contain the name, *
* rank, social security number, or service number of the sponsor; beginning and *
* ending dates of the sponsor's active duty tour; and the name of the individual *
* dependents. *

2-204 Civilian Employees of the US Government Stationed Outside of the United States Identification Procedures

Civilian employees and their dependents authorized privileges at overseas installations under section 2-101.10 shall be identified by an official DD Form 1173, "Uniformed Services Identification and Privilege Card" as provided in paragraph E.2.d(11) of reference (i) (**note** reference (i) is being revised to authorize commissary privileges in Puerto Rico as an overseas location (see ASCR 201.15).) Civilian employees on official temporary duty (TDY) orders in overseas locations must present a copy of competent official orders indicating specific inclusive dates of official duty at the overseas installation and a certification by local command authority authorizing commissary privileges. Additionally, the TDY employee will present a separate identification credential containing a photograph (such as state driver's license) to validate identity as listed on the orders.

Feb 15, 89

COMMISSARY PRIVILEGE CARD
BASIC INSTRUCTIONS

1. The commissary privilege card is a preprinted form, front and back that is produced on continuous form cardstock. The cards may be processed either on an automated data systems printer **or** on a standard typewriter. Each card is perforated to facilitate removal and mailing.
2. Each card consists of the following three parts:
 - a. a control number/name portion to be detached and retained by the issuing activity as a control record (see paragraph 4 below).
 - b. a mailer portion to display the individual's name and address **through** a number window envelope.
 - c. the Privilege Card portion that can be detached from the mailer and used by the member/dependent to gain entry to military commissaries.

The three-part card is approximately 4-inches high by 8 1/2-inches wide.
3. Each card has a unique control number printed in three vertical sections on the rear. One control number is **directly** on the rear of the privilege card portion, and duplicate numbers appear on the mailer and control record portions. These control numbers will be used to regulate issue of the cards as well as to certify eligibility for a replacement card because of loss, theft, etc.
4. The control numbers will be used to regulate general issue of cards, and to associate a specific control number with a specific individual Reservist for record-keeping purposes. For example, if card sequence 001 through 100 were issued to a unit, the unit would be responsible for maintaining a listing of the individual receiving each card issued, as **well** as voided cards, and unissued cards (verified by the commander). Consequently, during a card audit, the number of cards issued plus the number of voided cards plus the number of cards remaining must equal 100. The unit would be required to record the fact that card 001 was issued to Captain John Jones. The control record portion of the privilege card will be detached and retained by the issuing activity to accomplish the audit trail discussed above.
5. Initial and replacement Commissary Privilege Cards will be issued on a calendar year basis. When members join a unit subsequent to the start of a calendar year, the issuing unit will void the number of entry authorizations corresponding, to the number of months the individual was not a participating member during the calendar year. Conversely, when members leave a unit prior to the end of a calendar year, the issuing unit will collect the card and void the number of entry authorizations corresponding to the number of months the individual will not be a participating member for the remainder of the calendar year.
6. Eligibility for the card will be based on a Reservist's current status and requirement to perform active duty. Consequently, the card may be issued to a member of the Selected Reserve, as defined by section 1.201.16. It is the responsibility of the respective Service to uphold eligibility and/or participation standards.

7. No input is required on the back of the card at time of issue. Commissary officials shall date stamp the current date in one of the twelve blocks on the card prior to authorizing entry to the commissary.

8. The Department of Defense shall design the master DoD forms and issue masters to the publication office in each respective Military Department for subsequent distribution through designated publication issue points.

9. The full name of each of a reservist's eligible dependents will be typed on the Commissary Privilege Card. (If a reservist does not have a dependent the word "None" will be entered.) To gain entry to the commissary, an eligible dependent must present a reservist's Commissary Privilege Card or valid orders during the inclusive period of actual active duty, along with a valid form of identification containing a picture of the dependent.

APPENDIX D
Sample of DD Form 2529, "Commissary Privilege Card" (Front Side)

<div>Detach the CPC on the right side of this form and follow the enclosed instructions. Keep this part of the form as the reverse contains the unique number that has been assigned to your card.</div> <div></div>				
	U.S. ARMED FORCES COMMISSARY PRIVILEGE CARD		ISSUED TO:	
	NAME (Last, First, Middle Initial)		NAME	
	SSN		GRADE	
	ISSUING UNIT			
	PRIMARY DEPENDENT			
	ADDITIONAL DEPENDENTS			
	SIGNATURE		EXPIRES (YYMMDD)	
DO Form 2529, NOV 88		UNIT RECORD		

APPENDIX D

Sample of DD Form 2529, "Comissary Privilege Card" (Reverse Side)

#	#	<p>THIS CARD IS THE PROPERTY OF THE U.S. GOVERNMENT. ITS COUNTERFEITING, ALTERATION, OR MISUSE VIOLATES 10 USC 499, 506, AND 701, AND WILL MAKE OFFENDERS LIABLE TO A HEAVY PENALTY.</p> <p>DD Form 2529 NOV 88</p> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>													#	RETAIN THIS SECTION FOR YOUR RECORDS.